

Certification of English Language Proficiency

*Attach this form with the appropriate supporting documentation

The Department of State requires scholars to have “sufficient proficiency in the English language, as determined by an objective measurement of English language proficiency, successfully to participate in his or her program and to function on a day-to-day basis.” [22 CFR 62.11(a)(2)]

| Check One: | Indicate how the Department has certified English proficiency for the prospective exchange visitor. | |
|--------------------------|---|--|
| <input type="checkbox"/> | <p>1. Certification by a language test recognized by UCSF’s graduate admissions</p> | <p>➤ A copy of the test score is provided</p> <ul style="list-style-type: none"> • The test must have been taken within the past 5 years • IELTS overall band score of 7 or higher • TOEFL test score must be 550 (paper based), 213 (computer based) or 80 (internet based iBT). • Following UCSF’s Grad Division policy, the TOEFL ITP unfortunately is not an acceptable form of English certification, as it is not officially administered through ETS or IELTS. http://graduate.ucsf.edu/admission-requirements |
| <input type="checkbox"/> | <p>2. Certification of English language proficiency by an English language school or academic institution where English is the primary language of instruction</p> | <p>➤ A copy of the letter is attached (see template)</p> <ul style="list-style-type: none"> • Verifies the exchange visitor possesses English language proficiency high enough to successfully function daily within the UCSF position and within the local U.S. community. • Issued on letterhead in English within the past 6-months. • Includes signature from school official. |
| <input type="checkbox"/> | <p>3. Certification by the Sponsoring Professor (signature required in right column)</p> | <p>➤ PI Name: _____</p> <p>➤ Scholar Name: _____</p> <p>➤ Date of Interview: _____</p> <p>➤ Duration of Interview: <input type="checkbox"/> 20 mins <input type="checkbox"/> 30 mins <input type="checkbox"/> 45 mins</p> <p>➤ The Interview Was Conducted:</p> <p style="padding-left: 20px;"><input type="checkbox"/> In person <input type="checkbox"/> By Videoconference</p> <p style="padding-left: 20px;"><input type="checkbox"/> By Phone (<i>only</i> if other options are not viable)</p> <p>Per U.S. Code of Federal Regulations 22 CFR 62.10 (a) (2), I declare under penalty of perjury that I have interviewed the prospective exchange visitor, and I have verified that the scholar’s English language proficiency is sufficient to successfully function daily within their UCSF position and within the local U.S. community.</p> <p style="text-align: center;">_____</p> <p>PI Signature Date</p> |

Template for #2: Certification of English language proficiency by an English language school or academic institution where English is the primary language of instruction

[Print on Institutional Letterhead]

**Certification of English Language Proficiency
By An English Language School or Academic Institution**

DATE (MM/DD/YY)

Dear International Students & Scholars Office:

I verify that (NAME OF SCHOLAR) has attended (NAME OF INSTITUTION), where the primary language of instruction is English. (NAME OF SCHOLAR) possesses sufficient proficiency in the English language to successfully participate in their UC San Francisco academic appointment and to function on a day-to-day basis in the United States.

NAME OF SCHOOL OFFICIAL (ABROAD): _____

TITLE: _____

SIGNATURE: _____ DATE: _____