

TRANSFER OUT

University of California, San Francisco (UCSF) Sponsorship to Another Institution for J-1 STUDENTS AND SCHOLARS

**** UCSF SEVIS Exchange Visitor Program #P-1-01865 ****

Step 1: To be completed by J-1 Student or Scholar:

I hereby request and grant permission for UCSF's International Students & Scholar Office to release my J-1 Exchange Visitor record to:

Name of Institution

Student/Scholar's Name: _____

Please print as it appears in passport

SEVIS ID Number: _____

Telephone: _____

E-mail: _____

Signature: _____

mm/dd/yyyy

Step 2: To be completed by the Responsible Officer (RO) or Alternate Responsible Officer (ARO) at the new institution:

Student/Scholar's start date at new institution (mm/dd/yyyy): _____

Name of Institution

SEVIS Program Number

Name of RO/ARO Completing Form

Title

E-mail Address

Phone Number

Signature: _____

Date:

Step 3 To be completed by UCSF Host Department:

Student/Scholar's last date at UCSF (mm/dd/yyyy): _____

Department Name

Department Administrator Preparing Form

Phone or Ext #: _____

Date: _____

Faculty Sponsor Name:

Faculty Sponsor Signature

Step 4:

Please fax this form to UCSF's International Students & Scholars Office.
Fax number (415) 476-8119. Thank you for your assistance.